

# NORTON MUSEUM OF ART

## Chaperone Responsibilities

Thank you for being a chaperone! Your role is essential in keeping students safe, engaged, and well-behaved during their visit.

Here are a few key things to keep in mind:

- **Docent-Led Tours:**  
A trained volunteer docent will guide your group. They'll ask open-ended questions to encourage student participation and discovery. Please help foster a respectful and engaging environment by encouraging students to listen and respond thoughtfully.
- **Chaperone Ratio:**  
One chaperone is required for every 10 students.
- **Tour & Lunch Timing:**  
Tours last 50–60 minutes and are tailored to be age-appropriate and interactive. Lunch in the Garden is 30 minutes. Please assist with clean-up and ensure the space is clean.
- **Engagement & Supervision:**  
Your active participation sets the tone! When students see you engaged, they're more likely to stay involved. Please remain with your group throughout the tour.
- **Cell Phone Use:**  
Phones may be used for photos at appropriate times but should otherwise be put away to ensure full attention and supervision.



## Museum Etiquette and Rules:

To help protect the artwork and ensure a positive experience for everyone, chaperones are asked to help students follow these important rules:

- **Do not touch** the artwork or lean on walls, pedestals, or display cases.
- **Use indoor voices** to maintain a calm and respectful atmosphere.
- **No running** anywhere in the Museum, including the garden.
- **Only pencils** are allowed in the galleries—no pens, markers, or other writing tools.

## Additional Information:

- Restrooms and drinking fountains are located near the auditorium and near the exit to the gardens on the first floor.
- There are additional restrooms on the second floor near the classrooms.
- Lockers are available upon request by the Visitor Experience desk.